

# Stakeholder Relations Director

---



## ABOUT RICA

The Rwanda Institute for Conservation Agriculture (RICA) is a unique English-language institution dedicated to educating the next generation of Rwandan and East African agricultural leaders. Our mission is to develop skills of promising youth who will seed innovations in agriculture that empower smallholder farmers and scale agribusinesses to maximize food produced *by* Rwandans *for* Rwandans. We seek the country's best and brightest students to earn a Bachelor of Science degree in Conservation Agriculture through our three-year experiential learning program. RICA is a public-private partnership with the Government of Rwanda, which supplied the land and ministerial support to develop this world-class institution. RICA's campus and first five years of operations are made possible through the generous funding of the Howard G. Buffett Foundation.

## DESCRIPTION

We are seeking a high-achieving individual to develop and maintain productive relationships with external stakeholders, in order to build RICA's network, increase brand awareness, and advance its mission to develop future innovators in agriculture. The Stakeholder Relations Director will be expected to identify key stakeholders, including agriculture industry partners, government leaders and other institutions across or outside Rwanda, and create actionable engagement plans tailored to each. The individual will be responsible for supporting students' internship placements, identifying career opportunities for graduates, and engaging and supporting alumni. Additionally, the individual will work closely with the Deputy Vice Chancellor for Institutional Development to maintain strong relationships with government, RICA's Advisory Board, and other key relationships for RICA.

## RESPONSIBILITIES

- Develop a stakeholder engagement strategy,
- Develop networks and maintain relations with governments (local and provincial, national and international), policymakers, other high learning institutions (national and international) stakeholders and key decision-makers
- Develop programs that position RICA with key stakeholders
- Attend relevant public and stakeholder meetings to identify key synergies and strengthen RICA's external relationships
- Supervise the development of strategies and programs to support students and graduates, respectively, to identify internships and job opportunities
- Supervise the development of strategies and programs to cultivate ongoing relationships between the institution and its alumni

- Coordinate key organizational events, including graduation, VIP visits, etc.
- Prepare status reports and communication packages for engagements with key stakeholders
- Understand and stay abreast of national and international policies of relevance to the Institute
- Undertake other reasonable duties as assigned by the DVC of Institutional Development

#### MINIMUM QUALIFICATIONS

- 10 or more years' experience managing multiple stakeholder relationships, particularly with industry and government stakeholders, in the agriculture sector
- Bachelor's or Master's degree in business, international relations, agribusiness, or a related field
- Ability to build and maintain long-term relationships and networks
- Acumen for the agribusiness sector
- Advanced written and spoken English
- Ability to influence and motivate others
- Keen understanding of cultural sensitivities
- Strategic thinking ability

#### BENEFITS OF JOINING THE RICA TEAM

Founding staff at RICA will be part of creating something unique in the world. While working with other world-class educators and researchers, you will transform agriculture in Rwanda and East Africa for a conservation-minded and food-secure future. RICA staff would also enjoy a competitive salary and benefits commensurate with the applicant's level of education and experience.

To apply, please submit a CV and cover letter to [careers@rica.rw](mailto:careers@rica.rw)